



**Arizona Association of Environmental Professionals**  
**September 9, 2008**  
**General Meeting and Conference Committees update**  
**Monthly Meeting**  
**6:00 P.M.**  
**Grimaldi's**  
**4000 N. Scottsdale Rd**  
**Scottsdale, AZ**  
**MINUTES**

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**Attendees:** Joe Pinto, Jon Nelson, Mike Zorba, Ralph Ellis, Mark Turner, Mike Dawson, Greta Halle, Marcie Martin, Amy Corathers, Beth Defend, Kevin Grove, Shahrazad Badvipour.

1. **Call-to-Order** – The meeting was called to order at 6:25 PM
2. **Introduction of Members-** All
3. **Approval of Minutes** –
  - a. **Motion:** Ralph Ellis
  - b. **Second:** Mike Dawson
  - c. **Approval:** The minutes from August are approved by voice vote.
4. **Treasurer Report** – Mike Z
  - a. **General Fund:** \$5, 947.36
  - b. **Scholarship MM Fund:** \$6,570.60
5. **Other Business** – All  
Several recent new and renewal members of AZAEP have also joined NAEP and sent the check for both to AZAEP. Mike Zorba wanted to confirm the process for submittal of their applications and payment to NAEP. Jon N. is to print out and fill out as much of the NAEP applications as possible, attach the AZAEP application and forward to Mike. Mike will include the check and mail the applications and payment to NAEP.
6. **NAEP National Conference 2009 - Phoenix**
  - a. *Conference Committees and Task updates*
    - i. Exhibitors and Sponsors- Leigh Waite/Mike Dawson: Co-chairs  
  
Status: Mike stated that 18 exhibitor booths and 9 table tops have been sold. 2 Quantum and 7 silver and 2 Copper sponsorships have been purchased for the conference. There remain 17 exhibitor booths, 3 Table tops and Several Sponsorships including the top sponsorship still open for interested companies.  
  
Action Plan: Mike, Leigh and Beth are to call to follow up with organizations that have been previously contacted to determine if they plan on committing to the conference.

Next Step

Misc:

The following companies have committed to sponsorship at the 2009 conference:

Silver:

ESA

EDAW

Recon

Parametrix

JBR Environmental

Gannet Fleming

Statistical Research Institute

Quantum:

ESRI

HDR

Copper

Environmental Impact Training

US Institute for Environmental Conflict

ii. Course Instructor Coordinator- Marcie Martin- Chair

Status: Marcie and Greta have been coordinating with the College of Sustainability at ASU but they have not been very cooperative to this point. They will not commit to provide any training and time is running out for a commitment.

Action Plan: Start seeking other colleges as potential trainers. Yavapai college in Prescott was one suggestion, NAU and U of A were also suggested.

Next Step: Shahrzad will check with her professors at ASU Polytech to see if they have any interest in providing training or can convince the Sustainability college to commit.

Misc: The fall back option is to offer a greater variety of ½ day courses on different topics. Greta and Marcie are to have another conference call with ASU next week. Depending on the outcome of that call they will have a better choice of options

iii. Advanced Program Insert- Wendy Terlizzi- Chair

No Discussion

iv. Transportation Coordinators- Diana Stuart/Valerie Swick: Co-chairs

No Discussion

v. Volunteer Coordinator- Ralph Ellis: Chair

Status: Ralph has names of potential student volunteers at various colleges and will start his effort closer to the end of the month.

Action Plan

Next Step

Misc

- vi. Tour Coordinators-Valerie Swick/Diana Stuart: Co-chairs

No discussion

- vii. Keynote Speaker Coordinator- Kevin Grove: Chair

Status: To date there have been 52 letters sent out to various possible keynote speakers. As of this meeting only 7 have responded back. All of the respondents request some form of honorarium and travel re-imbusement. The honorariums range from \$300 to over \$10,000.

Action Plan: If any members have contact with individuals that are dynamic speakers and fairly well known locally or in the west ( not necessarily national figures) please contact them and coordinate with Kevin.

Next Step: Follow up with Governor Napolitano and any possible speakers that the members may have for consideration.

Misc

- viii. Audio/Visual Coordinator- Jon Nelson: Chair

Status: Currently we have a commitment for Four (4) laptops and projectors for the conference.

2-Kimley-Horn and associates

1-HDR

1-Olsson Associates

Action Plan: Contact other companies such as AMEC, SWCA, EcoPlan, URS, EPG... to see if they will loan a laptop and projector to the conference.

Next Step: Confirm with Donna Carter if she plans on signing an A/V agreement with a outside A/V contractor for the conference out use the Fort McDowell resources.

Misc

- ix. Conference Co-Chairs: Joe Pinto/ Greta Halle

Status: All committees need to complete their plans and arrangements by October 23, 2008 for presentation to the NAEP board at their Phoenix Conference Committee meeting on the 24<sup>th</sup>.

Action Plan: October membership meeting will be the last designated committee meeting held before the NAEP board meeting. All committees need to complete their plans and arrangements.

Next Step

Misc

Other Conference Comments/Issues

If anyone has a contact with GM, BMW or Honda could they discuss the possibility of having one of their alternate energy vehicles for display at the conference. Not just Hybrids but vehicles such as the GM-VOLT or the Honda FCX - Hydrogen Cell Car or BMW- Hydrogen 7.

7. **Announcements** –all

8. **Next Meeting** – October 14, 2008 @ 6:00 PM

Grimaldi's Pizzeria, 4000 N. Scottsdale Road, Scottsdale

9. **Adjourn** – 7:55 PM