



Arizona Association of Environmental Professionals  
October 14, 2008  
General Meeting and Conference Committees update  
Monthly Meeting  
6:00 P.M.  
Grimaldi's  
4000 N. Scottsdale Rd  
Scottsdale, AZ  
**MINUTES**

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**Attendees:** Joe Pinto, Nancy Favour, Mike Zorba, Jon Nelson, Ralph Ellis, Mike Dawson, Marcie Martin, Valarie Swick, Diana Stuart, Greg Wold, Hugh Davidson, Shahrzad Badvipour, Kim Otero

1. **Call-to-Order** – 6:10 PM

2. **Introduction of Members**- All

- Kim Otero, Tucson rode up with Mike Dawson for the meeting and Mike Z had membership applications for 5 memberships, four are new this month. Shahrzad Badvipour joined at the September members meeting and Richard Lemon, Mike Shirley, Laura Lewis and Karim Dada have joined since the last meeting.

3. **Approval of Minutes** –

- **Motion:** Mike Dawson
- **Second:** Diana Stuart
- **Approval:** The minutes from September 9, 2008 were approved by voice vote, no dissensions or abstentions.

4. **Treasurer Report** – Mike Z

- **General Fund-** \$6382.12
- **Scholarship MM Fund-** \$6555.65

5. **Other Business** – All

**Scholarship committee-** Scholarship recipients for 2008 are:

- Lisa Benton-** Graduate Student
- Lezlie Moriniere-** Graduate Student
- Andrea Garfinkel-** Undergraduate Student
- Erica Koltenuk-** Undergraduate Student

The comment was made that in the future when the scholarship committee submits the names for approval to the board that a brief bio should included with the recommendation write up. This year the committee only submitted the names and no additional information. It was also pointed out that since AZAEP is developing a news letter that the bio information should be provided so the information could be included in the new article.

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**Speaker Coordinator- AZAEP** is still looking for a member to volunteer to be the speaker coordinator for future meetings.

**Fundraising Committee- Mark Turner, Chair.** Mark is looking for a volunteer to assist him in contacting, developing and promoting fundraising events for AZAEP. Right now Mark is trying to develop a night at the Coyotes and possibly a spring training baseball game as fundraising events.

**News Letter Editor-** Megan Maloney had offered to be the news letter editor but she has moved to Colorado. AZAEP is looking for someone to take over this position. Mark Turner, KHA developed the format for the news letter, submitted the format to the Board for review and approval. The Board approved the format so now we are looking for articles and submittals. It is anticipated that the news letter will be issued either quarterly or every six months depending on the response from members and the number of article submittals.

**6. NAEP National Conference 2009 - Phoenix**

• **Conference Committees and Task updates**

i. Exhibitors and Sponsors- Leigh Waite/Mike Dawson: Co-chairs

Status: About half of the companies that have committed to sponsorships or exhibitors have not paid and we are about half way to our goal for the conference. Several companies have indicated interest but have not committed. Donna Carter, Conference Organizer, NAEP is requesting that the committee send sponsorship/exhibitor applications to the undecided companies. Even if they don't pay until later we need their commitment.

Action Plan; Make personal calls to the non-committed companies.

Next Step

Misc: Greg Wold will help Mike with the follow up calls and make additional cold calls/emails.

ii. Course Instructor Coordinator- Marcie Martin- Chair

Status: After several months of talking to ASU they still have not committed to a training session on Sustainability. The Northwest Environmental Training Center has been contacted for a full day training opportunity on Sustainability. There is also the possibility of  $\frac{1}{2}$  day NEPA training, Environmental Conflict Resolution training and training on "Writing the perfect EA or FONSI.

Action Plan

Next Step; Finalize training by October 23.

Misc

iii. Advanced Program Insert- Wendy Terlizzi- Chair

Status: Wendy has resigned her position and AZAEP needs a new chair. The advanced insert needs to have graphics developed; we need to contact the Chamber of Commerce and Office of Tourism for local information...

Action Plan:

Next Step

Misc Marcie and Nancy will talk to their graphics people to see if they will help to design the cover of the program. The Insert needs to be completed by no later than November 20<sup>th</sup> so it can be mailed with the advance program

iv. Transportation Coordinators- Diana Stuart/Valerie Swick: Co-chairs

Status; Super Shuttle has offered the best overall price to get people to the conference, \$30 one way. They also will have a special web link for attendees to sign up with their travel information so they don't have to wait very long at the airport before the shuttle arrives.

Also JDR tours will provide the transportation for the field trip to the Grand Canyon at a cost of about \$75 each. It will be a full day trip leaving on Saturday morning leaving from the Radisson about 7 AM, stopping in Sedona then on to the Grand Canyon through Oak Creek Canyon. AZAEP will provide box lunches and soda/water for the trip, returning to the Radisson between 7-9 PM on the same day.

JDR may also provide transportation for the other field trips and for the president's dinner

Action Plan; Get a contract developed with JDR by 10/23/08.

Next Step

Misc

v. Volunteer Coordinator- Ralph Ellis: Chair

Status: Shahrzad has posted the need for volunteers on several kiosks and boards at ASU Poly Tech campus and has spoken with several of the professors there. There is a possibility that some of the professors may offer extra credit to students that volunteer to help at the conference.

Ralph has initiated preliminary contact with his sources at the ASU Main and Downtown campus.

Action Plan

Next Step

Misc

vi. Tour Coordinators-Valerie Swick/Diana Stuart: Co-chairs

Status: Full day tour to Grand Canyon on Saturday;

Full Day Tour (Sunday): Payson, SR 260 for the wildlife corridors

½ day tours (Sunday): Tres Rios- wetland restoration area  
Gilbert Water Ranch

½ day tours (Wednesday): Sustainable Architecture- Pre-historic to modern  
Solar Trip w/assistance from APS

Possible Back-up Trip: Life Zones trip to San Francisco Peaks

Action Plan

Next Step

Misc

vii. Keynote Speaker Coordinator- Kevin Grove: Chair

Status: Tentatively the following are scheduled to speak:

Monday AM: Dr Jonathan Fink (Have not made official contact); Negotiating  
with Ft. McDowell Tribal Council President; would like to get Gov. Napolitano  
and a member from her Growth Cabinet

Monday Lunch: Dr David Yettman

Tuesday AM: Jane Poynter

Tuesday Lunch: Dr Jack Grove

Wednesday AM: Either Owen Schmidt or Luther Probst

Action Plan

Next Step

Misc: The cost for these speakers is about \$6 K and a couple of them are still in  
negotiation and have not been finalized.

viii. Audio/Visual Coordinator- Jon Nelson: Chair

Status: Currently we have a commitment for five lap tops and projectors.

2- KHA  
1-Olsson  
1-HDR  
1-Maricopa Transportation

Action Plan

Next Step; Talk to Donna Carter at the October NAEP Board meeting to determine if NAEP will make arrangements for Audio for the keynote speakers or if AZAEP will need to hire someone.

Misc: MCDOT has tentatively offered a laptop/projector. J. Pinto to confirm.

ix. Conference Co-Chairs: Joe Pinto/ Greta Halle

Status

Action Plan

Next Step

Misc

Other Conference Comments/Issues

Amy Corathers should be working on obtaining an Alt fuel vehicle for display at the conference.

Diana Stuart is to contact some of her media contacts to determine what coverage we can get for the conference.

There were a total of 119 abstract submittals for the conference.

7. **Announcements** –all

8. **Next Meeting** – Due to the November 11 Veterans Day holiday, some people will not be in town by making it a four day weekend. It was discussed about moving the meeting to the 18<sup>th</sup>. The Board is to discuss the issue at their next meeting on October 28.

9. **Adjourn** – The meeting was adjourned at 8 PM